

**Electricity Department
New Delhi Municipal Council
Palika Kendra, New Delhi**

QCM No. 08/AEE/EE(C-V)

Dated: 10/03/16
Due on: 14/03/16

✓ Dy. Director(I.T.),NDMC.

Dear Sir(s),

Please quote your lowest rate for the following material in sealed cover duly super scribed with quotation number and date. Your sealed quotations must reach in the office of concerned JE(E)/AE(E) by 03:00 PM on the due date. Quotations received will be opened at 03:30 PM on the same date in the office of JE(E)/ AE(E) at Palika Kendra presence of suppliers or their representative who may desire to attend.

It shall be responsibility of the quotationer to ensure that their quotation reaches in time. As such the quotation received after the due date and time will not be considered.

Name of work: Supply of UPS Batteries (sealed maintenance free) 12 volt, 42 AH at Ground Floor Convention Centre, NDCC Phase-II.

S.No	Description	Make	Quantity	Rate in Rs.	Amount in Rs.
1.	Battery 12 volt, 42 AH (sealed maintenance free)	Exide	32 Nos.		
2.	Credit of old Battery	Exide	32 Nos.		
	Total				

OTHER TERMS AND CONDITIONS:

- RATES:** The rates of each item be written in figures. Local quotation should include delivery of the material at site **NDCC Phase-II**, New Delhi, failing which the offer is liable to be rejected.
- VALIDITY:** The rates should hold good for 2 months from the date of opening of the quotation. The validity period quoted less than 2 months will not be taken into consideration.
- DELIVERY PERIOD:** The material should be delivered at site/ store within **5 days** from the date of written order.
- Taxes:** Prices quoted by quotationer should be inclusive of all taxes as applicable.
- COMPENSATION/LIQUIDATED DAMAGES:** Recover from contractor as agreed liquidated damages as under:
For supply: 1% of the amount of supply order per day subject to maximum of 5%.
- REPLACEMENT/ REPAIR:** Rejected stores shall be replaced free of cost within **15 days** after receipt of intimation from office.

7. **RISK PURCHASE:** The firm will be legally bound to execute the order after its acceptance within the delivery period as stipulated in the order. In case the firm fails to execute the order either in full or in part within the stipulated period this department reserves the right to make risk purchase at cost & risk of the firm without making any reference and thereafter make recoveries from the firm if deemed necessary.
 8. **PAYMENT:** Our standard terms of payment is within **15-30 days** after the receipt of bill in Triplicate duly stamped and pre-receipted subject to receipt of material in good condition.
 9. **Terms and conditions:** If any, condition imposed by the firm other than the ones specified by us shall not be acceptable and the quotation submitted shall be rejected without making any reference.
 10. The department reserves the right to accept the rates other than the lowest of each individual item or reject any quotation without assigning any reason.
 11. The tenderer should be the Manufacturer / Authorized dealer / Trader of Batteries.
 12. The copy of valid documentary proof of VAT/TIN/CST number is to be submitted by every tenderer.
- N.B.:** Please read the specifications and other terms & conditions carefully and make your offer very clear and specific in all respects. Any ambiguity noticed in the quotation particularly in r/o specifications will render quotation 'NOT ELIGIBLE' and will therefore be ignored without making further reference even if the firm may emerge as the lowest quotationer.

Yours faithfully,



10/3/16

Executive Engineer (Electric)

